

**ITUS Limited****Head Office**

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Each of our assignments are individual and have their own challenges. We operate in most cases on a fixed fee basis, while providing a timescale to completion. We gather information from our clients and do some initial research to establish if we can assist. We then prepare a formal quotation. If this is accepted we send a letter of engagement and schedule of works, with terms of business and initial invoice. We commence work on receipt of funds.

**Hourly Fee rates**

Researcher -	£125
Investigator -	£175
Forensic Accountant -	£200
Forensic IT Specialist -	£200
Project Manager -	£230
Senior Investigator -	£220
Senior Forensic Accountant -	£250
Senior IT Forensic Specialist -	£250
Director/Partner	£300

**Expenses, Subsistence and Disbursements**

All are charged at cost.

**Terms of Business**

Assignments are undertaken on a split fee basis. 50% on instruction and 50% on delivery.

All invoices are strictly 14 days Nett.

A full copy of our terms of business can be found at [www.itus.uk](http://www.itus.uk)

